



To: Staff/Community Members of the Maywood Public Schools
From: Maywood Board of Education
Date: Monday, March 21, 2016
Re: Superintendent Search – District Needs Assessment

The Maywood School Board recently accepted the resignation of Mr. Trent Benjamin, Superintendent of Schools. We are grateful for Mr. Benjamin's service to Maywood Public Schools and wish him well in his future endeavors.

The Board of Education is working diligently to prepare for the charge of hiring a superintendent. Hiring a superintendent is one of the most important endeavors a board must face; therefore, we will approach this task with fervent attention to each vital detail necessary to ensure a rewarding and successful search. It is our goal to hire a quality and competent administrator to continue to lead the district forward in the years to come.

As the board plans for the hire, we value and seek the input of patrons, parents, students, staff and administrators. The Nebraska Association of School Boards is assisting the board in the superintendent search, and has scheduled a visit to our community on Monday, March 21, 2016. The board extends an invitation to the staff and community to participate in this visit to share personal thoughts regarding the district and the superintendent position. Please offer suggestions pertaining to skills, qualities, or characteristics the candidate might possess in order to be successful in his or her role as superintendent and your views about the strengths of the school district and community. The Staff/Community visit schedule is attached for your reference.

In the event you are unable to attend the visit, please feel free to share your comments to the following questions:

1. What are the strengths and achievements of the Maywood school district and community?
2. What critical issues will the district face in the next three years?
3. What background/training/experience should the new superintendent possess?
4. What leadership style/personal attributes are important in the new superintendent?

You may submit your personal comments via one of the following methods:

1) Access the online form at www.nasbsuptsearch.org

Instructions for completing the online survey:

Click on Current Positions Available

Click on Maywood Public Schools

Scroll to the bottom of the district web page

Click on Staff and Community District Assessment Survey

Complete the Survey

Click on Submit Assessment

Other methods: a copy of this form is available at the Maywood Superintendent's Office

2) Email your response to the questions: sbecker@nasbonline.org

3) Fax: 402.858.4604

4) US Postal mail:

Nebraska Association of School Boards

Attn: Maywood Supt Search

1311 Stockwell Street

Lincoln, NE 68502

The board would like to thank you in advance for providing input through the Staff and Community District Needs Assessment Survey.

Respectfully,
Maywood Board of Education



Education Leadership Search Service
Maywood Public Schools

Staff/Community District Needs Assessment Visit Schedule
Monday, March 21, 2016

Time	Group	Room/Location
1:00 – 2:00 p.m.	Administrators	Conference Room
2:00 – 2:30 p.m.	High School Students	Conference Room
2:30 – 3:00 p.m.	Middle School Students	Conference Room
3:00 – 3:45 p.m.	Classified Staff	Conference Room
3:45 – 4:30 p.m.	Certified Staff	Media Center
Break		
5:30 – 6:30 p.m.	Parents/Community Members	Media Center

*Consultants will meet with the board immediately following the community meeting.